

M-101 Digital Media Production

Video Equipment Checklist

Production _____ Date _____ Taken By _____

Video

_____ Camera
_____ 2 Cables
_____ Tripod Adapter
_____ Deck (Format _____)
_____ Tripod
_____ Monitor
_____ Monitor Battery Pack
_____ Camera Power-Adapter
_____ Camera Batteries
_____ Battery Charger
_____ Registration Card
_____ Slate
_____ VideoTapes
_____ Fishpole
_____ Mic Stand (desk)
_____ Mic Stand (floor)

Cables

_____ Battery Charger Power
_____ Monitor Power
_____ Mike Cables
_____ Extension Cords
_____ Mini to Stereo
_____ Adapters
_____ Connectors

Audio

_____ Shotgun Microphone
_____ Lavalier with Battery
_____ Cardioid
_____ Omni
_____ Windscreen
_____ Headphones
_____ Stands
_____ Boom
_____ Mixer
_____ Batteries (9 volt)

Lights

_____ Light Kit (Stands, Heads, Extra Lamps,
Gels, Power Cords)
_____ Reflector
_____ Scrims
_____ Diffuse
_____ Gloves
_____ Sand Bags

Miscellaneous

_____ Pay Vouchers
_____ Camera Notes
_____ Markers
_____ Gaffers Tape
_____ Scissors
_____ Make-Up
_____ Rope
_____ Script
_____ Cue Cards
_____ Bungees
_____ Dulling Spray
_____ Tool Kit
_____ Spray Cleaner
_____ Lens Tissue
_____ Head Cleaning Supplies
_____ Stopwatch
_____ Still Camera
_____ "AA" Batteries
_____ Releases
_____ Head Cleaning Supplies
_____ C-Stands
_____ Clamps
_____ Ladder

Date Of Shoot _____

Subject/Client _____

Project Name _____

Contact Person _____

Any Other Special Comments