

# Pre-Production Video Checklist-WAVERIDER MEDIA TEAM

Pre-Production Checklist-Date_____	Initial
<b>Crew Name/Members-</b>	
DIRECTOR_____ Camera_____ TALENT_____ Grip_____	
<b>PROJECT NAME:</b> (Idea/Story) VIDEO FINAL LENGTH_____	
<b>TARGET AUDIENCE-</b> (How will you reach them)	
<b>STORYBOARD (COMPLETED) (attach)</b>	
<b>SCRIPT/DIALOGUE COMPLETED (attach)</b>	
<b>LOCATION/S SCOUTED &amp; SECURED</b>	
<b>PROPS/WARDROBE LIST -(LIST OR ATTACH)</b> (Think Continuity)(Green Screen Think)	
<b>PROPOSED SHOT LIST (attach)</b>	
<b>SCHEDULE- (days/periods)</b>	
<b>EQUIPMENT LIST-(before shooting)</b> Camera_____ Charged Battery_____ SD Card (cleared/formatted)_____ Tripod_____ Monopod_____ External Interview Microphone/Cable_____ Shotgun Mic w/windscreen_____ Boom Pole_____ External Recorder_____ Headphones_____ Clean Lens Before/After_____ External Video Light_____ Light Reflector_____ Extra SD Card/Battery_____ Bag/Backpack_____ Go Pro Accessories List_____ Drone_____ 3D Camera_____ Mic Cable XLR-XLR_____ Mic Cable 1/8 in-XLR_____ Shure Mic-57/58_____	
<b>Release Forms_____ Travel Forms_____ Location Forms_____</b>	
<b>SIGNATURES CHECKOUT_____</b> <b>CAMERA NAME/NUMBER/MODEL</b>	

